

## Documents required to register an SRL (LLC) in Romania

The checklist below covers the standard incorporation file for a Romanian SRL at the Trade Registry (ONRC). Particular situations (foreign shareholders, in-kind contributions, regulated activities) may require additional documents.

- ☐ **1. Company name reservation**  
Proof of name reservation issued by ONRC (valid 3 months).
- ☐ **2. Articles of association**  
Drafted under Law 31/1990, signed by all shareholders.
- ☐ **3. Proof of registered office**  
Lease / free-use agreement + the owner's property deed.
- ☐ **4. ID documents of shareholders and directors**  
ID card or passport, in copy; certified translations for foreigners where needed.
- ☐ **5. Statements on own responsibility**  
Of shareholders/directors confirming the legal conditions are met.
- ☐ **6. Director's specimen signature**  
Given at ONRC upon filing or at the notary.
- ☐ **7. Share capital**  
No mandatory minimum threshold; the share structure is declared.
- ☐ **8. Ultimate beneficial owner declaration**  
Filed at incorporation, under Law 129/2019.
- ☐ **9. Tax options**  
Tax vector: VAT payer or not, micro-enterprise vs profit tax - chosen at registration.
- ☐ **10. After incorporation**  
Bank account, accounting contract, sole control register, activity-specific authorizations.

Usual timeline: 3-5 business days from filing the complete dossier. This guide is informative and does not replace advice for your specific situation.